

CITY OF WILDOMAR CITY COUNCIL AGENDA

5:00 P.M. – ADJOURNED REGULAR MEETING

DECEMBER 16, 2020

Join Zoom Meeting:

<https://us02web.zoom.us/j/85125090375>

Dial in: 1 (669) 900 6833 | Webinar ID: 851 2509 0375

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor, District 2
Bridgette Moore, Mayor Pro Tem, District 4
Ben J. Benoit, Council Member, District 1
Joseph Morabito, Council Member, District 3
Marsha Swanson, Council Member, District 5

Gary Nordquist
City Manager

Thomas D. Jex
City Attorney

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.
3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey "Raise Hand" button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Proclamation for Wildomar Police Chief Lujan
2. 2020 Holiday Lights Contest Winners

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Development Impact Fees – Annual Report as of June 30, 2020

RECOMMENDATION: Staff recommends that the City Council receive and file the Annual report for the Development Impact Fees for the Fiscal Year Ending June 30, 2020.

1.3 Financial Services Agreement Amendment for Municipal Consulting Services LLC

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute a first amendment to the existing agreement with Municipal Consulting Services LLC to provide financial services to the City of Wildomar.

1.4 ZIP Code Boundary Review – Request for Congressional Support

RECOMMENDATION: Staff recommends that the City Council review and support a request to Representative Ken Calvert for assistance with the City's Zip Code Unity program.

1.5 Authorization to use a Surplus Company for the selling of disposed City owned property

RECOMMENDATION: Staff recommends that the City Council approve the use of Public Surplus for the purpose of selling City of Wildomar owned furniture, equipment, and other items that are no longer used or needed by the City.

1.6 Discontinue Participation in the California State Disability Program (CASDI) and Replace with Private Short-Term and Long-Term Disability Coverage

RECOMMENDATION: Staff recommends that the City Council approve discontinuing participation in the California State Disability Program (CASDI) and replace the coverage with Short-term and Long-term Disability coverage through The Standard Insurance effective January 1, 2021.

2.0 PUBLIC HEARINGS

2.1 Culture Cannabis Club Proposal (PA No. 20-0078): A proposal to establish a retail cannabis business located at 33980 Mission Trail, Suite #A (APN: 366-160-070)

RECOMMENDATION: The Planning Commission recommends the City Council take the following actions:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING CONDITIONAL USE PERMIT NO. 20-0078, SUBJECT TO CONDITIONS, TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 1,440 SQUARE-FOOT RETAIL LEASE SPACE WITHIN THE C-1/C-P ZONE LOCATED AT 33980 MISSION TRAIL, SUITE #A (APN: 366-160-070)

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. ____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING DEVELOPMENT AGREEMENT NO. 20-0078 TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 1,440 SQUARE-FOOT RETAIL LEASE SPACE WITHIN THE C-1/C-P ZONE LOCATED AT 33980 MISSION TRAIL, SUITE #A (APN: 366-160-070)

2.2 Authentic Wildomar Retail Cannabis Proposal (PA No. 20-0081): A proposal to establish a retail cannabis business located at 36330 Hidden Springs Road, Suite #B & C (Wildomar Square Retail Center)

RECOMMENDATION: The Planning Commission recommends the City Council take the following actions:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING CONDITIONAL USE PERMIT NO. 20-0081, SUBJECT TO CONDITIONS, TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 2,500 SQUARE-FOOT RETAIL LEASE SPACE (WILDOMAR SQUARE) WITHIN THE C-P-S ZONE LOCATED AT 36330 HIDDEN SPRINGS ROAD, SUITE #B & C (APN: 380-110-056)

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVAL OF DEVELOPMENT AGREEMENT NO. 20-0081 TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 2,500 SQUARE-FOOT RETAIL LEASE SPACE (WILDOMAR SQUARE) WITHIN THE C-P-S ZONE LOCATED AT 36330 HIDDEN SPRINGS ROAD, SUITE #B & C (APN: 380-110-056)

3.0 GENERAL BUSINESS

There are no items scheduled.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Fireworks Ordinance - Morabito – February 2021
2. Juneteenth Holiday - Morabito – January 2021
3. Multi-Family Parking - Moore – April 2021
4. Graffiti Abatement – Morabito – TBD
5. False Fire Alarm regulations- Morabito – April 2021
6. Wildomar Beautification Committee – Moore – April 2021

ADJOURN THE CITY COUNCIL

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk
Dated: December 11, 2020

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.2
CONSENT CALENDAR
Meeting Date: December 16, 2020

TO: Mayor and City Council Members

FROM: James R. Riley, Administrative Services Director

PREPARED BY: Adam J. Jantz, Administrative Analyst II

SUBJECT: Development Impact Fees – Annual Report as of June 30, 2020

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council receive and file the Annual report for the Development Impact Fees for the Fiscal Year Ending June 30, 2020.

BACKGROUND:

The Mitigation Fee Act, Section 66000 et seq. of the California Government Code (the “Act”), governs the establishment and administration of development impact fees paid by new development projects for public facilities needed to serve new development.

The Act requires two specific reporting requirements from the City: 1) A periodic (five-year) report to make findings with respect to all unexpended mitigation fees and 2) an annual review of all development impact fees as defined in the Act and to make a public report on the fees available to the public after the end of each fiscal year. The Act requires the report to be placed on an agenda for review at a public meeting not less than 15 days after the report. Only the annual report is required for fiscal year 2019-20.

The City completed a Development Impact Fee Study in January 2014 and adopted fees by resolution effective April 1, 2014. An update to the study was done in April 2015 related to Transportation Impact Fees-Roads, Transportation Impact Fees-Traffic Signals, and Park Improvement Impact Fees. These new fees became effective on August 10, 2015.

On January 15th, 2020, the City submitted reports detailing the use of Development Impact Fees since the City’s incorporation on July 1st, 2008 through June 30th, 2019, fulfilling the requirements for both the periodic and annual review reports. This current report details the receipt and usage of Development Impact Fees for the period from July 1st, 2019 through June 30th, 2020, thus fulfilling the annual review requirement set forth by the Mitigation Fee Act.

FISCAL IMPACT:

None.

Submitted by:
James R. Riley
Administrative Services Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

1. Annual Report on Development Impact Fees-Fiscal Year Ended June 30, 2020

Section 2.
City of Wildomar Development Impact Fee Report
Annual Summary Report
7/1/2019-6/30/2020

410	420	421	422	423	430	440	450	451	460	461	470	480	490	
Administrative	City Hall	Police Facilities	Animal Shelter	Corporate Yard	Fire Facilities	Transportation - Roads	Transportation - Signals	Drainage	Regional Parks/Park Land Acquisition	Park Improvements	Community Center / Parks	Trails	Library	Total

Fiscal Year

Beginning Balance 7/1/2019: \$ (66,326) \$ 300,673 \$ 470,426 \$ (619,753) \$ (27,616) \$ 638,953 \$ 2,242,622 \$ 462,394 \$ 422,614 \$ (170,150) \$ 522,860 \$ 268,197 \$ 301,285 \$ 92,517 \$ 4,838,697

Revenues:

Fees Received															
	2019-2020	4,298	25,091	14,835	11,445	5,163	28,729	376,675	48,895	102,085	27,330	179,729	21,699	49,240	- \$ 895,214
Interest Income															
	2019-2020	-	379	577	-	-	789	3,736	587	560	-	708	338	366	102 \$ 8,142
Miscellaneous Income															
	2019-2020	-	-	-	-	-	-	-	-	-	-	-	-	-	- \$ -
Total Revenues for 2019/20:		4,298	25,470	15,412	11,445	5,163	29,518	380,410	49,481	102,645	27,330	180,438	22,037	49,606	102 \$ 903,356

Expenditures:

General Operating															
	2019-2020	3,598	379	577	-	-	789	3,736	587	560	-	708	338	366	102 \$ 11,740
Cost Allocation															
	2019-2020	-	698	48	-	-	109	7,135	4,428	18,228	7,173	11,375	145	12,249	- \$ 61,588
Library Books															
	2019-2020	-	-	-	-	-	-	-	-	-	-	-	-	19,911	\$ 19,911
Capital Projects															
	2019-2020	19,508	-	-	64,041	-	-	-	-	-	-	94,727	-	41,500	- \$ 219,776
Total Expenditures for 2019/20:		23,105	1,077	625	64,041	-	898	10,871	5,015	18,788	7,173	106,811	483	54,115	20,013 \$ 313,014

Ending Balance 6/30/2020: \$ (85,133) \$ 325,067 \$ 485,213 \$ (672,349) \$ (22,452) \$ 667,573 \$ 2,612,162 \$ 506,861 \$ 506,471 \$ (149,993) \$ 596,487 \$ 289,751 \$ 296,776 \$ 72,607 \$ 5,429,039

Capital Projects Breakdown: % Funded with DIF

Master Drainage Plan CIP023	63%	Ongoing	19,508	-	-	-	-	-	-	-	-	-	-	-	-	19,508
Animal Shelter	100%	Ongoing	-	-	-	64,041	-	-	-	-	-	-	-	-	-	64,041
Shade Structures CIP053	36%	Completed	-	-	-	-	-	-	-	-	-	57,000	-	-	-	57,000
Malaga Park	4%	Completed	-	-	-	-	-	-	-	-	-	16,229	-	-	-	16,229
27 Acre Park CIP062	56%	Ongoing	-	-	-	-	-	-	-	-	-	21,498	-	-	-	21,498
Grand Ave Multi-Use Trail	10%	Completed	-	-	-	-	-	-	-	-	-	-	-	41,500	-	41,500
			19,508	-	-	64,041	-	-	-	-	-	94,727	-	41,500	-	219,776

City of Wildomar

2019/20 Annual Report On Development Impact Fees Fiscal Year Ended June 30, 2020

Background

The Mitigation Fee Act, Government Code Section 66000 et seq., (the “Act”) governs the establishment and administration of development impact fees paid by new development projects for public facilities needed to serve new development. Fees must be separately accounted for and used for the specific purpose for which the fee was imposed. The City’s adopted development impact fees are listed in the attached exhibits. Expenditures are authorized through the annual Operating Budget and the City’s Capital Improvement Program.

Development Fee Reporting

The Act requires two specific reporting requirements from the City: 1) A periodic (five-year) report to make findings with respect to all unexpended mitigation fees and 2) an annual review of all development impact fees as defined in the Act and to make a public report on the fees available to the public after the end of each fiscal year. Government Code Section 66006(b)(2) requires the report to be placed on an agenda for review at a public meeting not less than 15 days after the report is made available to the public. Only the annual report is required for fiscal year 2019-20.

The report is organized as follows:

Section 1. A brief description of the purpose of each development impact fee, its authorizing legislation, and current amount (Government Code Section 66006(b) (1) (A)).

Section 2. A summary of the beginning fund balance at July 1, 2019, annual fee revenue collected as well as interest earned, public improvement expenditures, and the ending fund balance at June 30, 2020 for each fee (Government Code Section 66006(b)(1)(C) and (D)). Also included is a list of Capital Projects funded in fiscal year 2019-20 with development impact fees.

Section 3. Report of Findings for each fee.

City of Wildomar

Description of Development Impact Fees

Section 1.

The City's Development Impact Fees (DIF) were first adopted at incorporation on July 1, 2008, adopting the fees that were being charged by the County of Riverside at the time. The County transferred all the development impact fee fund balances to the City from development impact fees collected by the County from developments with the new City of Wildomar. The City continued to collect development impact fees in the amounts established by the County from incorporation until the City adopted its own fees after a Development Impact Fee Study was done in January 2014, which new fees effective April 1, 2014. An update to the study was done in April 2015, adding several additional fees. These new DIFs became effective in intervals starting on August 10, 2015. The following development impact fees were adopted:

- **410 – DIF Admin**
- **420 – City Hall**
- **421 – Police Facilities**
- **422 – Animal Shelter**
- **423 – Corporate Yard**
- **430 – Fire Facilities**
- **440 – Transportation – Roads**
- **450 – Transportation – Signals**
- **451 – Drainage**
- **460 – Park Land Acquisition**
- **461 – Park Improvements**
- **470 – Community Center**
- **480 – Multi-Purpose Trails**
- **490 – Library**

The individual fee amounts and their designated purpose will be described in detail in the following section.

410 – Development Impact Fee Admin

The purpose of the Admin DIF is to cover the cost of administering and updating the DIF program. This includes legal costs as well as development fee studies, of which the City has commissioned two thus far. Both were with the consulting firm Colgan Consulting Corporation. The first study was carried out between 2012-2013 and completed in January 2014. A second study to update the fees was completed in April 2015. The Admin DIF fee is currently set at 0.48% of DIFs paid.

Current Fee as of 6/30/2020:	
Land Use	Maximum Fee
Single Family Residential	\$ 0.48% of All DIFs
Multi-Family Residential	\$ 0.48% of All DIFs
Commercial/ Retail	\$ 0.48% of All DIFs
Office/Business Park	\$ 0.48% of All DIFs
Light Industrial/Warehousing	\$ 0.48% of All DIFs

420 – City Hall DIF

Fees are for a City Hall to serve both existing and future development. The fee amount is based on future development's proportionate share of a future City Hall building. The calculations are based on a total service population (residents and employees) of 82,555 with a City Hall measuring 20,639ft. New development's estimated share of the City Hall cost is \$4,477,553 (49.2%).

The fee amount for the City Hall Facilities Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 384 per dwelling unit
Multi-Family Residential	\$ 272 per dwelling unit
Commercial/ Retail	\$ 258 per 1,000 square feet of building space
Office/Business Park	\$ 333 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 149 per 1,000 square feet of building space

421 – Police Facilities DIF

The purpose of the Police Facilities DIF is meant to address the need for future space in police facilities. Currently, the City contracts with the Riverside County Sheriff which operates out of its Lake Elsinore station. The fee calculation considers future service population and Wildomar's share of the Lake Elsinore Station.

The fee amount for the Police Facilities Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 227 per dwelling unit
Multi-Family Residential	\$ 161 per dwelling unit
Commercial/ Retail	\$ 153 per 1,000 square feet of building space
Office/Business Park	\$ 196 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 87 per 1,000 square feet of building space

422 – Animal Shelter DIF

The purpose of the Animal Shelter DIF is to cover the City's share of the new development costs to the regional animal shelter. Wildomar's share of the cost is 17.1%, or \$4,168,310. Of that, new development constitutes \$1,555,383 or 37.3%. The shelter is located at 33751 Mission Trail, Wildomar, CA 92595.

The fee amount for the Animal Shelter Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 250 per dwelling unit
Multi-Family Residential	\$ 178 per dwelling unit
Commercial/ Retail	\$ Fee Not Applied
Office/Business Park	\$ Fee Not Applied
Light Industrial/Warehousing	\$ Fee Not Applied

423 – Corporate Yard DIF

The purpose of the Corporate Yard DIF is to provide funding for the future acquisition of a corporation yard. The yard will be used to store equipment utilized by the City to meet the maintenance needs of the City. The fee considers both the site acquisition and development. It also incorporates a storage building estimated to be 3,000 ft² and future maintenance of the site. New development's share of the cost is projected to be \$930,245.

The fee amount for the Corporate Yard Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 79 per dwelling unit
Multi-Family Residential	\$ 56 per dwelling unit
Commercial/ Retail	\$ 53 per 1,000 square feet of building space
Office/Business Park	\$ 69 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 31 per 1,000 square feet of building space

430 – Fire Facilities DIF

The purpose of the Fire Facilities DIF is to fund new fire protection facilities. Currently, Wildomar is served by only one fire station within its city limits, Station #61. The City is anticipating adding another station and upgrading the current facilities. The fee is based on the cost of one additional fire station and one new Type I fire engine.

The fee amount for the Fire Facilities Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 440 per dwelling unit
Multi-Family Residential	\$ 312 per dwelling unit
Commercial/ Retail	\$ 295 per 1,000 square feet of building space
Office/Business Park	\$ 380 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 170 per 1,000 square feet of building space

440 – Transportation - Roads DIF

The purpose of the Transportation-Roads DIF is to help fund improvements to streets, intersections, bridges, and culverts needed to serve future development. The improvements incorporated into the fee are based on the City of Wildomar General Plan Circulation Element. The one of the most significant projects is related to Bundy Canyon Road. The total impact fee share for all projects is \$70,457,119.

The fee amount for the Transportation-Roads Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 3,088 per dwelling unit
Multi-Family Residential	\$ 2,169 per dwelling unit
Commercial/ Retail	\$ 9,415 per 1,000 square feet of building space
Office/Business Park	\$ 2,683 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 1,090 per 1,000 square feet of building space

450 – Transportation - Signals DIF

The purpose of the Transportation-Signals DIF is to cover the costs of new traffic signals and modifications to existing signals that can be attributed to new development. A listing of specific streetlight infrastructure improvements is set forth in the 2015 DIF Study for Wildomar. As of the study date, there are 21 new traffic signals slated for installation and 24 existing streetlights targeted for modification to Ultimate 4-Way signals. The total amount to be covered by impact fees is \$9,472,000.

The fee amount for the Transportation-Signals Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 401 per dwelling unit
Multi-Family Residential	\$ 281 per dwelling unit
Commercial/ Retail	\$ 1,222 per 1,000 square feet of building space
Office/Business Park	\$ 348 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 141 per 1,000 square feet of building space

451 – Drainage DIF

Drainage is a serious concern to the City as runoff from the steep slopes of the City limits can have notable impacts on the more level western areas of the City. The purpose of the Drainage DIF is to provide for future drainage improvements necessitated by new development to protect the City from flooding in the event of concentrated downpours. Improvements are based on three Master Drainage Plans

that cover parts of the City. The costs of sub-regional collector facilities serving Wildomar are also incorporated into the fee.

The three Master Drainage Plans are:

- The Wildomar Master Drainage Plan
- The Sedco Master Drainage Plan
- The Murrieta Creek Master Drainage Plan

The fee amount for the Drainage Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 1,381 per dwelling unit
Multi-Family Residential	\$ 868 per dwelling unit
Commercial/ Retail	\$ 1,281 per 1,000 square feet of building space
Office/Business Park	\$ 1,068 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 915 per 1,000 square feet of building space

460 – Park Land Acquisition DIF

The purpose of the Park Land Acquisition DIF is to fund the acquisition of parklands needed to serve new residential development. The fee also includes a small component to pay for the cost of a Master Plan to guide the development. The fee only applies to residential units. Calculations are based on the Quimby Act methodology that stipulates park land requirements may be based on 3 acres per 1,000 residents. The fee is then multiplied by the expected future dwelling units. The impact fee report explains the methodology more thoroughly.

The fee amount for the Park Land Acquisition Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 597 per dwelling unit
Multi-Family Residential	\$ 423 per dwelling unit
Commercial/ Retail	\$ Fee Not Applied
Office/Business Park	\$ Fee Not Applied
Light Industrial/Warehousing	\$ Fee Not Applied

461 – Park Improvements DIF

The purpose of the Park Improvements DIF is to provide funding for park improvements needed to serve new residential development. This fee only applies to residential units.

The fee amount for the Park Improvements Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 3,926 per dwelling unit
Multi-Family Residential	\$ 2,787 per dwelling unit
Commercial/ Retail	\$ Fee Not Applied
Office/Business Park	\$ Fee Not Applied
Light Industrial/Warehousing	\$ Fee Not Applied

470 – Community Center DIF

The purpose of the Community Center DIF is to provide funds for a Community Center to serve both existing and future development. The population at time of buildout is estimated to be 51,863 and the projected cost of a facility to service them is estimated to be \$7,899,357. The revenues from the Community Center DIF are estimated to cover only 37.3% of the costs of buildout.

The fee amount for the Community Center Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 474 per dwelling unit
Multi-Family Residential	\$ 337 per dwelling unit
Commercial/ Retail	\$ Fee Not Applied
Office/Business Park	\$ Fee Not Applied
Light Industrial/Warehousing	\$ Fee Not Applied

480 – Multi-Purpose Trails DIF

The purpose of the Multi-Purpose Trails DIF is to cover the future expansion of Wildomar's multi-use trail network. Wildomar currently contains an extensive network of multi-purpose trails ranging from four-foot-wide dirt trails to ten-foot-wide trails of decomposed granite. This fee is meant to cover the expansion of the trail network to include future development as it is built out. This calculation is done based on the City's service population of 82,555. There is an estimated \$8,784,763 in new trail development of which 49.2% is new development's share.

The fee amount for the Multi-Purpose Trails Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ 754 per dwelling unit
Multi-Family Residential	\$ 535 per dwelling unit
Commercial/ Retail	\$ 506 per 1,000 square feet of building space
Office/Business Park	\$ 652 per 1,000 square feet of building space
Light Industrial/Warehousing	\$ 291 per 1,000 square feet of building space

490 – Library DIF

The purpose of the Library DIF is to cover the cost of additional books and materials needed for new development. This Riverside County fee was utilized temporarily after the City's incorporation until the City adopted new fines in April 2014 after a fee study. Collection of the Library DIF ceased on January 31, 2014 and the remaining fund balance is used for books and materials as requested by the County library in Wildomar located on Mission Trail.

The fee amount for the Library Development Impact Fee is as follows:

Land Use	Maximum Fee
Single Family Residential	\$ Fee No Longer Applied
Multi-Family Residential	\$ Fee No Longer Applied
Commercial/ Retail	\$ Fee No Longer Applied
Office/Business Park	\$ Fee No Longer Applied
Light Industrial/Warehousing	\$ Fee No Longer Applied

Report of Findings of Development Impact Fee Activity Section 3.

Note: The 2014 and 2015 Development Impact Fee studies anticipated all funding of the fees to be deposited into the appropriate fund by 2031. No refunds have been issued and any interfund transfers or loans made are noted by the DIF below.

410 – DIF Admin

- ❖ The Purpose of the Admin DIF is to cover the costs of administering and updating the DIF program.
- ❖ The reasonable relationship between the Admin DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014 and April 23, 2015.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ As this is an Admin fee, the amounts are generally low. The major projects funded out of the Admin are new fee studies and updates. The last study was completed in 2015 and therefore the next update is currently in progress and should be completed in fiscal year 2020-21.

420 – City Hall

- ❖ The purpose of the City Hall DIF is to provide funding for a City Hall to serve both existing and future development.
- ❖ The reasonable relationship between the City Hall DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The City Hall DIF fund was used to fund the furnishing of the expansion of City operations into other areas of the current City Hall building. Fees may go towards future expansion and the eventual purchase of a new City Hall building. No dates are scheduled yet for the purchase of a new City Hall building, but the City is expected to make a decision within the next five years.

421 – Police Facilities

- ❖ The purpose of the Police Facilities DIF is to provide funding for additional police facilities to serve both existing and future development.
- ❖ The reasonable relationship between the Police DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ As the City of Wildomar contracts with the County Sheriff for police services, the City uses the county facilities for police activities. Therefore, no money for the Police DIF has been spent yet. Eventually, the City will add police facilities consistent with City growth needs. The City is anticipating buildout of the development of the City by 2031.

422 – Animal Shelter

- ❖ The purpose of the Animal Shelter DIF is to provide funding for the City's portion of the animal shelter costs to serve both existing and future development.
- ❖ The reasonable relationship between the Animal Shelter DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Animal Shelter DIF fund has been used to fund the City's portion of the animal shelter which was financed before the city incorporated. It will continue to be used for this purpose. The debt will be paid off by 2038.

423 – Corporate Yard

- ❖ The purpose of the Corporate Yard DIF is to provide funding for a Corporate Yard to serve both existing and future development.
- ❖ The reasonable relationship between the Corporate Yard DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Corporate Yard DIF fund is intended to be used to purchase and maintain a corporate yard for City use. It has been used to acquire land on Lemon Street with the intention of using it as part of a corporate yard as needed. As the City grows closer to the anticipated buildout in 2031, a decision will be made regarding the purchase of the corporate yard.

430 – Fire Facilities

- ❖ The purpose of the Fire Facilities DIF is to provide funding for fire prevention facilities to serve both existing and future development.
- ❖ The reasonable relationship between the Fire Facilities DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Fire Facilities DIF fund is intended to be used to purchase fire facilities to service the City. The current intent is to use funds to acquire another fire station that is more centrally located within the City limits. No location has been chosen yet. The City also plans to purchase another fire engine but has not set a date yet. As the City moves closer to the anticipated buildout of the City in 2031, decisions will be made regarding an additional fire station and engine.
- ❖ A loan was made from the fire facilities DIF in March 2019 to the City's Capital Reinvestment to contribute to the funding of Fire Station #61 Kitchen remodel project. The loan was repaid on June 30, 2019 with interest.

440 – Transportation – Roads

- ❖ The purpose of the Transportation-Roads DIF is to provide funding for additional roads and street improvement to accommodate new development.
- ❖ The reasonable relationship between the Transportation-Roads DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated April 23, 2015.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated April 23, 2015.
- ❖ The Transportation-Roads DIF fund is intended to be used for various road projects. Funding has been committed to date to widen sections of the Bundy Canyon Road, which is currently estimated for completion in fiscal year 2021-22.

450 – Transportation – Signals

- ❖ The purpose of the Transportation-Signals DIF is to provide funding for new traffic signals and modifications to existing signals in order to accommodate new development.
- ❖ The reasonable relationship between the Transportation- Signals DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated April 23, 2015.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated April 23, 2015.
- ❖ The Transportation-Signals DIF fund is intended to be used for various traffic signals. Funding has been committed to date to add traffic signals on Bundy Canyon Road, with an estimated completion date of fiscal year 2021-22.

451 – Drainage

- ❖ The purpose of the Drainage DIF is to provide funding for drainage improvements to serve both existing and future development.
- ❖ The reasonable relationship between the Drainage DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Drainage DIF fund was used for the Lateral Storm Drain project and will be used for future drainage infrastructure improvements and master plan. The master plan is anticipated to be completed in fiscal year 2020-21.

460 – Park Land Acquisition

- ❖ The purpose of the Park Land Acquisition DIF is to provide funding for the acquisition of land to expand park facilities in accordance with new development.
- ❖ The reasonable relationship between the Park Land Acquisition DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Park Land Acquisition DIF fund was used to develop a Parks Master Plan over the years 2013-2016. Monies were also used to buy land for the 11-acre park. As the City population grows toward buildout in 2031, additional park land will be acquired.

461 – Park Improvements

- ❖ The purpose of the Park Improvements DIF is to provide funding for improving park facilities to serve future development.
- ❖ The reasonable relationship between the Park Improvements DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated April 23, 2015.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated April 23, 2015.
- ❖ The Park Improvements DIF fund is intended to be used for improving park facilities. Thus far, it has been used for improvements to Malaga Park and planning for the 27 Acre Park. The development of both the 11-acre park and the 27-acre park is estimated for completion between the fiscal years 2022 and 2023.

470 – Community Center

- ❖ The purpose of the Community Center DIF is to provide funding for a community center.
- ❖ The reasonable relationship between the Community Center DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Community Center DIF fund is intended to be used for a community center to serve the city and surrounding population. No date for the center has been scheduled. The funds have mostly been used to expand the existing City Hall facilities to provide community services in accordance with new development. As the City grows toward the anticipated City buildout in 2031, decisions will be made towards having a dedicated community center.

480 – Multi-Purpose Trails

- ❖ The purpose of the Multi-Purpose Trails DIF is to provide funding for fire prevention facilities to serve both existing and future development.
- ❖ The reasonable relationship between Multi-Purpose Trails DIF and the purpose for which it is charged is demonstrated in the City of Wildomar Development Impact Fee Study by Colgan Consulting dated January 22, 2014.
- ❖ The anticipated funding sources and their amounts are detailed in the City of Wildomar Development Fee study, dated January 22, 2014.
- ❖ The Multi-Purpose Trails DIF fund has been used to improve and expand the trail network to accommodate increased usage. The Grand Avenue multi-purpose trail was completed in fiscal year 2018-19. The Bundy Canyon Active Transportation Corridor is estimated for completion in 2021-22.

490 – Library

- ❖ The purpose of the Library DIF is to provide funding for library books and other material. When the City incorporated July 1, 2008, the City adopted the County of Riverside DIF which included a specific DIF for Library Books.
- ❖ On April 1, 2014, the City adopted a new DIF program that did not include a category for the collection of library books and materials for the Mission Trail Library, which is run by the County in Wildomar. With the adoption of the new DIF program, the Library DIF was no longer collected.
- ❖ On July 24, 2014, the County of Riverside and the City of Wildomar entered a Memorandum of Understanding (MOU) to use the balance of the Library DIF funds to purchase new library materials for the Mission Trail Library in Wildomar until the funds are exhausted, which is anticipated in fiscal year 2024-25.
- ❖ The County invoices the City quarterly for new library materials purchased under this MOU.

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.3
CONSENT CALENDAR
Meeting Date: December 16, 2020

TO: Mayor and City Council Members

FROM: Gary Nordquist, City Manager

SUBJECT: Financial Services Agreement Amendment for Municipal Consulting Services LLC

STAFF REPORT

RECOMMENDATION:

Staff recommends the City Council approve and authorize the City Manager to execute a first amendment to the existing agreement with Municipal Consulting Services LLC to provide financial services to the City of Wildomar.

BACKGROUND/DISCUSSION:

On June 24, 2020, the City Council approved a one-year agreement with Municipal Consulting Services LLC to provide a scope of services to the Administrative Services Department of the City. Effective December 31, 2020, Municipal Consulting Services LLC will no longer be providing services for the Administrative Services Director and its related oversight and would like to amend its current agreement. In addition, specific project assignments are recommended for revision or deletion and new projects are being added. Finally, the term of the agreement is recommended to be extended from June 30, 2021 to December 31, 2021.

FISCAL IMPACT:

There is no change to the funding for these services. The funds are included in the FY2020/21 Adopted Budget.

Submitted and Approved By:
Gary Nordquist
City Manager

ATTACHMENTS:

A. First Amendment for Services Between City and Municipal Consulting Services LLC

Attachment A

FIRST AMENDMENT TO AGREEMENT FOR SERVICES BETWEEN CITY OF WILDOMAR AND MUNICIPAL CONSULTING SERVICES, LLC-CONSULTANT

This First Amendment to Agreement for Services between City of Wildomar and Municipal Consulting Services, LLC, consultant ("First Amendment"), which is dated July 1, 2020 ("Effective Date") is hereby entered into by and between the CITY OF WILDOMAR, a California general law city ("City"), and Municipal Consulting Services, LLC-consultant ("Service Provider") as follows:

RECITALS

A. City and Service Provider entered into an Agreement for Services ("Agreement") dated July 1, 2020.

B. The City and Service Provider desire to amend their Agreement to revise Section 1. Term of Agreement from "one year commencing on July 1, 2020" to "agreement ending date of December 31, 2021."

C. The City and Service Provider also desire to amend their Agreement, effective January 1, 2021, to revise the scope of services (Exhibit "A") to delete the responsibilities of the Administrative Services Director and the related duties of oversight and responsibility for the human resources and risk management divisions. Also, to add, delete or revise projects to the scope of services.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the promises made and recited herein, the parties do hereby enter into this First Amendment which modifies and amends the Agreement as follows:

AMENDMENT. The Agreement is hereby modified and amended as follows:

1. Section 1. Term of Agreement. This section of the Agreement is hereby replaced as follows:

Subject to the provisions of Section 20 "Termination of Agreement" of this Agreement, the Term of this Agreement is until December 31, 2021.

2. Section 2. Scope of Services & Schedule of Performance. Exhibit "A" of the Original Agreement is hereby amended to include the Exhibit "A" attached to this amendment.

GENERAL PROVISIONS.

3. Remainder Unchanged. Except as specifically modified and amended in this First Amendment, the Agreement remains in full force and effect and binding upon the parties.

4. Integration. This First Amendment constitutes the entire understanding and agreement of the parties and supersedes all negotiations or previous agreements between the parties with respect to all or any part of the transaction discussed in this First Amendment.

5. Applicable Law. The laws of the State of California shall govern the interpretation and enforcement of this First Amendment.

6. References. All references to the Agreement include all their respective terms and provisions. All defined terms utilized in this First Amendment have the same meaning as provided in the Agreement, unless expressly stated to the contrary in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Agreement on the date and year first written above.

THE CITY OF WILDOMAR

MUNICIPAL CONSULTING SERVICES, LLC

By: _____
Gary Nordquist
City Manager

By: _____
James R. Riley
Municipal Consulting Services, LLC

ATTEST:

Janet Morales, Acting City Clerk

APPROVED AS TO FORM

Thomas D. Jex, City Attorney

AMENDMENT NO. 1
EXHIBIT "A"

SCOPE OF SERVICES

I. Service Provider will perform the following Services:

- A. City Treasurer:** Municipal Consulting Services LLC will appoint James R. Riley to serve as the City's Treasurer.
- B. Budget:** Design and coordinate the preparation of the quarterly budget review. Work with staff to develop a bi-annual budget program inclusive of schedule, kick-off meeting, workshop/study sessions, internal reviews, public hearing and adoption of budget. Review proposed City Council actions for fiscal impacts and provide financial advice/status to departments.
- C. Financial Analysis:** Review and oversee the reconciliation of current revenues, expenses, budgets and projections. Prepare cash flow analysis and projections.
- D. Financial Reporting:** Design, develop, and oversee the preparation of a monthly Financial Performance Report including General Fund activity, Building Development activity and Project and Investment Portfolio status, including those of the Cemetery Endowment Fund. Also, City Treasurer's report will be presented monthly to the City Council.
- E. Comprehensive Financial Analysis (CFA):** Review, design and update the CFA to current economic considerations and actual Wildomar service experience. Incorporate updated CFA to budget program and provide an auditable model for updating.
- F. Revenue:** Analyze and prepare projections considering world, national, state and local economic impacts. Oversee the preparation and processing of internal service/cost allocation program to reimburse the General Fund for administrative services provided to Non-General Funds. Review revenues line by line and compare to CFA and budget assumptions. Recommend development of new revenue sources/grants and impact of pending legislation.
- G. Fees-User:** Review current fees, including those at the Wildomar Cemetery District, and provide recommendations. Design format for User Fees and provide auditable model for updating and presentation.
- H. Project Accounting:** Review project accounting module for efficiencies and enhancements for Capital Improvement Projects (CIP), Developer Deposits and Cannabis Deposits.
- I. Developer Deposits:** Analyze and reconcile the Developer Deposit account from City inception in 2008 to present.
- J. Cannabis Business Compliance:** Develop Cannabis tracking system from initial deposits to annual compliance by licensed Cannabis businesses.
- K. Assessment Districts:** Review and reconcile Assessment District account balances.

- L. Homeless Outreach Programs:** Review Homeless Outreach program and submit recommendations for improvement if needed.
- M. Franchise Agreements:** Review current Franchise Agreements and submit recommendations for revision if necessary.
- N. Banking Services Request for Proposals (RFP):** Prepare RFP for Banking Services. Coordinate process for review of proposals and submit recommendation for vendor to select.

II. Service Provider may utilize the following personnel to accomplish the Services:

- A. Finance Manager
- B. Administrative Analyst II
- C. Accounting Specialist
- D. Administrative Assistant II
- E. Other Consulting Services

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item 1.4
CONSENT CALENDAR
Meeting Date: December 16, 2020

TO: Mayor and City Council Members

FROM: Gary Nordquist, City Manager

SUBJECT: ZIP Code Boundary Review – Request for Congressional Support

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council review and support a request to Representative Ken Calvert for assistance with the City's Zip Code Unity program.

DISCUSSION:

The development throughout southwest Riverside County and specifically in the City of Wildomar has resulted in a wide range of postal zip codes and postal routes over the decades. The primary zip code for the City of Wildomar is 92595 and previous research revealed 10 other zip codes within the city limits, including zip codes typical of the communities of Menifee, Sun City, Romoland, Winchester, Perris, Lake Elsinore, Murrieta and Temecula.

Staff had unsuccessfully sought to unify those 10 zip codes within the City boundaries into one 92595 zip code. Since that all-inclusive attempt, it has been suggested that the City modify the scope of the request for zip code unity and seek assistance at the Federal level from 42nd District Representative Ken Calvert.

The modified zip code unity program is focused on bringing Wildomar City parcels within the two zip codes with Lake Elsinore identity (92530 and 92532) to join the City of Wildomar's main zip code of 92595. The two zip codes selected for this modified program include the largest number of Wildomar parcels (over 600) that are not in 92595 and are primarily located in the northern portion of the City in the SEDCO area (District1).

Staff, working with the Mayor and the Councilmember of District 1, have prepared the attached letter and seek the full support of the City Council prior to proceeding with this modified plan.

FISCAL IMPACT:

None currently.

Submitted & Approved by:
Gary Nordquist
City Manager

ATTACHMENT:

Letter to Representative Ken Calvert

ATTACHMENT

Letter to Representative Ken Calvert

Dustin Nigg, Mayor, Dist. 2
Bridgette Moore, Mayor Pro-Tem, Dist. 4
Ben J. Benoit, Council Member, Dist. 1
Joseph Morabito, Council Member, Dist. 3
Marsha Swanson, Council Member, Dist. 5



23873 Clinton Keith Rd, Ste 201
Wildomar, CA 92595
951/677-7751 Phone
951/698-1463 Fax
www.CityofWildomar.org

Gary Nordquist, City Manager

December 16, 2020

Mr. Ken Calvert
Representative 42nd District
400 S. Vicentia Avenue, Suite 125
Corona, CA 92882

Subject: Request for Assistance with ZIP Code Boundary Review for the City of Wildomar

Dear Representative Ken Calvert,

The City of Wildomar requests your assistance with a request to the United States Postal Service to review the ZIP Code Boundary(ies) that currently exist in the City of Wildomar.

Currently, there are 10 zip codes in addition to our main zip code of 92595 in the 24 square mile City of Wildomar. In summary, the zip codes and (number of parcels) are: 92581 (1); 92530 (598); 92532 (17); 92584 (153); 92562 (8); 92570 (1); 92586 (7); 92590 (1); 92592 (5); and, 92596 (4).

The City had unsuccessfully requested a consolidation of all 10 zip codes in the City to one 92595 zip code. At this time, the City would like for focus on a zip code unity program with approximately 615 parcels in the northern portion of the City (SEDCO) that is currently served by two Lake Elsinore zip codes 92530 and 92532. Addressing this request would result in efficient postal distributions and further the municipal identity of our recently incorporated city.

This request for your assistance has the full support of the City Council and our staff anxiously awaits the opportunity to address this issue.

Thank you for your consideration of this request.

Sincerely,

Dustin Nigg
Mayor

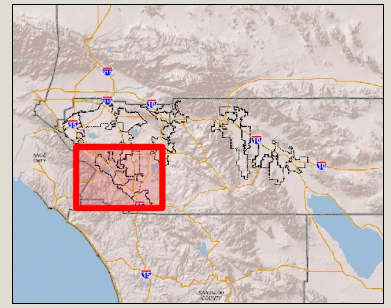
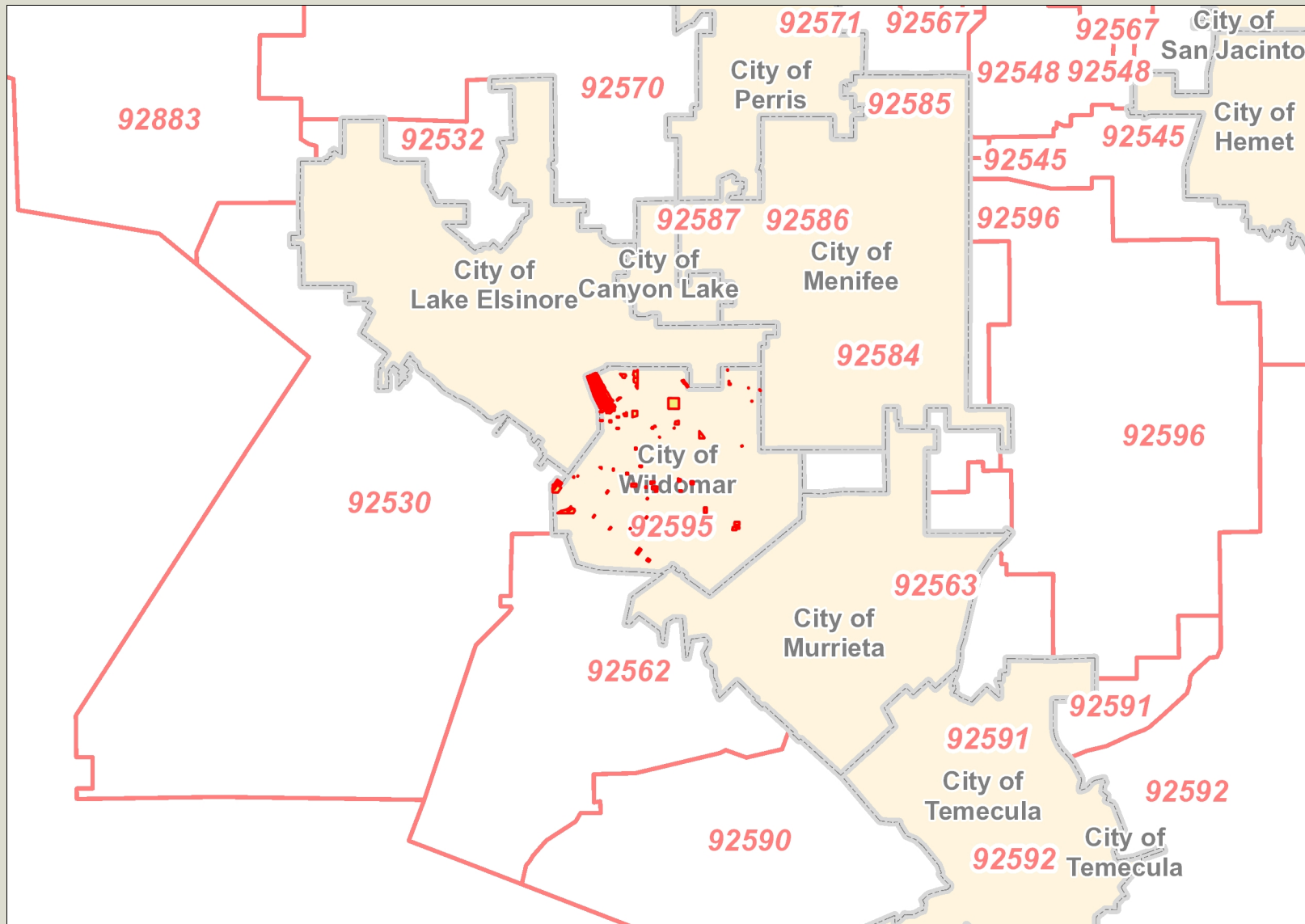
Ben J. Benoit
Councilmember District 1

cc: Mr. Brian Tisdale, Mayor City of Lake Elsinore

Attachments: 2 Exhibits of Neighboring Cities Zip Codes within City of Wildomar Boundaries

CITY OF WILDOMAR

598 PARCELS WITHIN WILDOMAR WITH LAKE ELSINORE ZIPCODE (92530)



Legend

- City Boundaries
- Cities

IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

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Notes

598 PARCELS WITHIN WILDOMAR WITH LAKE ELSINORE ZIPCODE (92530)

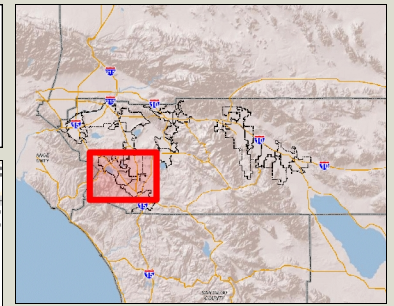
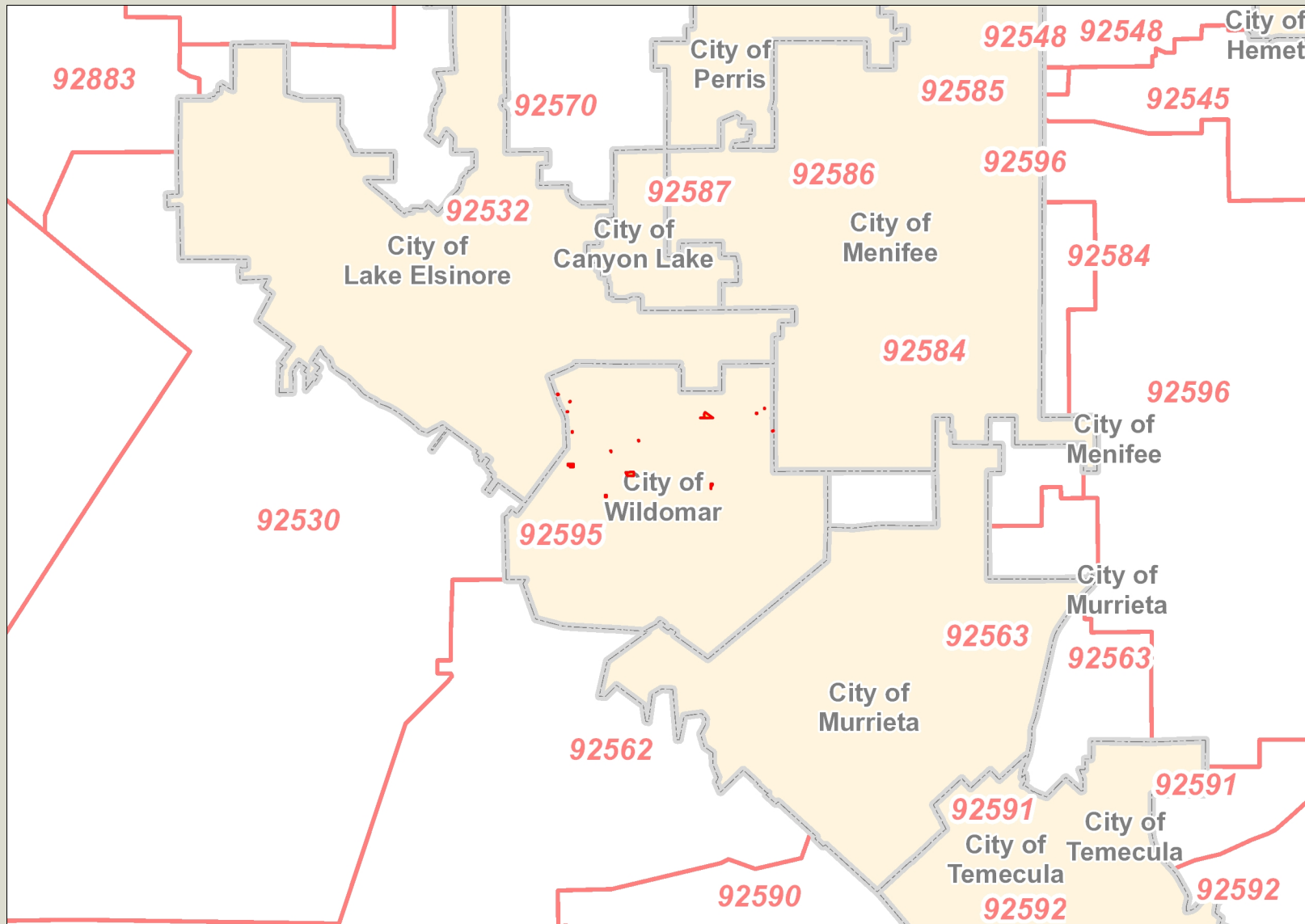


0 23,696 47,392 Feet



CITY OF WILDOMAR

17 PARCELS WITHIN WILDOMAR WITH LAKE ELSINORE ZIPCODES (92532)



Legend

- City Boundaries
- Cities

IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

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Notes

17 PARCELS WITHIN WILDOMAR WITH LAKE ELSINORE ZIPCODES (92532)



0 18,340 36,680 Feet



CITY OF WILDOMAR CITY COUNCIL
Agenda Item #1.5
CONSENT CALENDAR
Meeting Date: December 16, 2020

TO: Mayor and City Council Members

FROM: Robert Howell, Finance Manager

SUBJECT: Authorization to use a Surplus Company for the selling of disposed City owned property

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the use of Public Surplus for the purpose of selling City of Wildomar owned furniture, equipment, and other items that are no longer used or needed by the City.

DISCUSSION:

The City of Wildomar has furniture, equipment, and other items that are no longer used in the community but still have some value. In order to properly dispose of these items, we are required to allow the public to bid on these items. The use of an online surplus property company to sell these items is an appropriate way to complete this process.

After a review of the options available to the City, staff recommends the use of Public Surplus for selling City owned furniture, equipment, and other items. Public Surplus (publicsurplus.com) is a system that is well known across the country for its selling of government surplus items. The system was created with unique capabilities for public agencies, which makes it much more than an auction site.

Public Surplus is a free service for government agencies. The company charges service fees to winning bidders that are added onto the final sale price. The City would be responsible for posting the items to sell, and to coordinate the pickup of the sold items.

FISCAL IMPACT:

There is no fiscal impact to sign up for Public Surplus.

Submitted by:
Robert Howell
Finance Manager

Approved by:
Gary Nordquist
City Manager

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.6
CONSENT CALENDAR
Meeting Date: December 16, 2020

TO: Mayor and City Council Members

FROM: James R. Riley, Administrative Services Director

PREPARED BY: Sherri D. Stanton, Human Resources Administrator

SUBJECT: Discontinue Participation in the California State Disability Program (CASDI) and Replace with Private Short-Term and Long-Term Disability Coverage

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve discontinuing participation in the California State Disability Program (CASDI) and replace the coverage with Short-term and Long-term Disability coverage through The Standard Insurance effective January 1, 2021.

DISCUSSION:

At the November 11, 2020 City Council meeting, the City Council approved changes to the existing dental, vision, and other related health benefits for City employees. Included in those approved changes was a change from the California State Disability Program (CASDI) to Private Short-Term and Long-Term Disability coverage. The coverage is paid for by the employees through payroll deductions and is not an expense to the City. The employees unanimously preferred the private plan.

To implement the change to the new private insurance plan, staff recommends that the City Council approve discontinuing participation in the California State Disability Program (CASDI), and authorize staff to work with our insurance broker, Keenan Associates, to complete all the required documents to submit to the California Employment Development Department (EDD).

FISCAL IMPACT:

No fiscal impact to the City. Premiums are paid by the employees through their payroll deductions.

Submitted by:
James R. Riley
Administrative Services Director

Approved by:
Gary Nordquist
City Manager